

## Mid Ulster Volunteer Centre – Carefully Yours Project

### Privacy notice

- From 25<sup>th</sup> May 2018 Mid Ulster Volunteer Centre will comply with the EU's General Data Protection Regulation (GDPR).
- Mid Ulster Volunteer Centre takes your privacy seriously and will only collect your personal information on the basis of legitimate interest. In order to attend the project we need to collect certain information about you.
- We will only use your personal information to maintain accurate records of members and to contact you with details about the services we offer. We may also use your information for monitoring and evaluation purposes.
- We will not share your information with third parties.
- We will store a hard copy of your information in a secure filing cabinet and a digital copy on a secure computer database. We will retain your information for the period required by our funders.
- If you do not want us to hold your personal information or would like it removed please contact us on 028 79 301862. Please note however, you will no longer be able to attend the project provided by Mid Ulster Volunteer Centre.
- For evaluation purposes we may contact relevant parties, such as your GP, social worker or other referring agent etc, to discuss your experience on the project and the difference it has made/is making to you. Please confirm below if you consent to this.
  - Yes
  - No
- From time to time we may take photographs of activities taking place for evaluation and promotion purposes. Please tick the appropriate box below to state if you consent for your photograph to be taken.
  - Yes
  - No

**Name (Please print):**

**Signed:**

**Date:**